



LIVINGSTON BOARD OF EDUCATION VOTING MEETING AGENDA

Wednesday, September 5, 2018

Executive Session - Administration Building Large Conference Room – 6:30 p.m.

Public Session - Administration Building Large Conference Room – 7:00 p.m.

In accordance with Policy #9131, the Livingston Board of Education members, district administration, and staff will treat students, parents/guardians and other members of the public with respect and expect the same consideration in return. The district is committed to maintaining orderly educational and administrative processes in keeping schools and administrative offices free from disruptions and preventing unauthorized persons from entering school/district grounds.

In accordance with Bylaw #0168, the Livingston Board of Education will be video recording and posting its open public meetings on the district website. The Board reserves the right to edit the video tape prior to posting to protect the privacy of students and staff.

Any member of the public may record the proceedings of a public meeting of the Board in a manner that does not interrupt the proceedings, inhibit the conduct of the meeting, distract Board members or other observers present at the meeting, or violate the privacy of students and staff.

The Board will permit the use of tape recorder(s), video camera(s) or live streaming only when notice of such intended use has been given to the Board Secretary five days in advance of the meeting. Any camera(s) must be operated in an inconspicuous location in the meeting room. The Board reserves the right to request a copy of the tape.

The presiding officer shall determine when any recording device interferes with the conduct of a Board meeting and may order that an interfering device be removed.

I. OPEN SESSION

A. Call to Order – Pamela Chirls, President

B. Reading of Meeting Notice

Adequate notice of this meeting has been provided by notice approved at the Board's reorganization meeting on January 2, 2018 and posted at the Board of Education office and communicated to *The Star Ledger*, *West Essex Tribune*, *The Alternative Press* and the Livingston Township Clerk.

C. Executive Session

Whereas, the Open Public Meetings Act, N.J.S.A. 10:4-11, permits the Board of Education to meet in closed session to discuss certain matters; now, therefore be it

Resolved, that the Livingston Board of Education adjourns to closed session to discuss:

- Personnel

Action may be taken upon return to public session. The full length of the meeting is anticipated to be approximately 30 minutes and be it

Further Resolved, the minutes of this closed session be made public when the need for confidentiality no longer exists.

D. Pledge of Allegiance / Roll Call

E. Superintendent’s Report

1. Opening of School

F. Board Reports

G. Public Input on Agenda Items ~ up to 15 minutes

An excerpt from Policy #0167 adopted on January 10, 2011 and reviewed on March 4, 2013 states that The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest.

Public participation shall be governed by the following rules:

1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and group affiliation, if appropriate;
2. Each statement made by a participant shall be limited to three minutes’ duration;
3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;
4. All statements shall be directed to the presiding officer; no participant may address or question Board members individually.

The portion of the meeting during which the participation of the public is invited shall be limited to fifteen minutes, or at the discretion of the presiding officer.

II. RECOMMENDATIONS FOR APPROVAL

1. PROGRAM/CURRICULUM

The Superintendent recommends the following:

1.1 Student Teachers

Resolved, that the Livingston Board of Education approves the following student teacher assignments:

Name	School	Type of Placement	In-District Location	Assigned Staff	Date
Alex Satin	Yeshiva University	Speech-Language Pathology	Burnet Hill	Brittany Arrington	9/4-12/21/18
Naomi Silverman	Yeshiva University	Speech-Language Pathology	Heritage	Leigh Brown	9/4-12/21/18
Amanda Bassano	Fairleigh Dickinson University	Grade 2	Hillside	Janene DePaolo	9/4-12/21/18 1/21-5/3/19

ROLL CALL VOTE

3. BUSINESS

The Superintendent recommends the following:

3.1 Update to Financial Depositories and Signatures

Resolved, the Livingston Board of Education establish the following bank accounts at Regal Bank, Livingston, New Jersey and that Regal Bank is hereby requested, authorized and directed to honor all checks, draft and other orders for the payment of money drawn in the name of the Board of Education in the following accounts when bearing the true or approved facsimile signature(s) indicated:

Regal Bank		
Account Title and Number	Signature(s)	
BOE School District of Livingston General Account 0108010471	Board President and Steven K. Robinson and James O'Neill	
BOE School District of Livingston Referendum 0108010505	Board President and Steven K. Robinson and James O'Neill	
Burnet Hill Elementary School School Account 0108010547	Sara Bright Annette Ferreira Steven K. Robinson	<i>Any 2</i>
Riker Hill Elementary School School Account 0108010612	Debra Ostrowski Deborah Paoella Steven K. Robinson	<i>Any 2</i>
Mount Pleasant Middle School School Account 0108010554	Andrew Espinoza Gina Covello Steven K. Robinson	<i>Any 2</i>
Livingston High School Athletic Account 0108010604	Mark Stern Bronawyn O'Leary Jenna McCarthy Danielle Rosenzweig Richard Porfido Steven K. Robinson	<i>Any 2</i>
Livingston Board of Education Board Secretary's Petty Cash 0108010489	James O'Neill Steven K. Robinson Patricia Ramos	<i>Any 2</i>

3.2 Annual Appointments

Resolved, that the Livingston Board of Education amends the following appointment (from 5/21/18) for the 2018-2019 school year which are in effect until changed by resolution:

Affirmative Action Officers

Chrystie Young and Amro Mohammed

ROLL CALL VOTE

4. PERSONNEL

The Superintendent recommends the following:

4.1 Resignations

Resolved, that the Livingston Board of Education accepts the resignations of:

Name	Position	Reason	Location	Last Day of Employment
<i>Cara Pelchat*</i>	School Counselor	Resignation	LHS	August 16, 2018
<i>Nikol Puco</i>	Elementary School Teacher	Resignation	RHE	August 22, 2018
<i>Gabrielle Altstadtter</i>	Teacher of ESL	Resignation	Elementary	October 25, 2018, or earlier if a replacement can be found
<i>Nena Akrofi</i>	ABA Discrete Trail TA	Resignation	BHE	June 30, 2018
<i>Jennifer Cardona</i>	Bus Aide	Resignation	Transportation	June 30, 2018
<i>Anthony Belton</i>	Bus Driver	Resignation	Transportation	June 30, 2018
<i>Denise Galluzzo</i>	Instructional Aide	Resignation	Harrison	June 30, 2018
<i>Gabrielle Castelli</i>	ABA Discrete Trial TA	Resignation	BHE	June 30, 2018
<i>Nicole Tartara</i>	Instructional Aide	Resignation	Collins	June 30, 2018
<i>Samantha Redgate</i>	Instructional Aide	Resignation	BHE	June 30, 2018
<i>Kirstie Robalo</i>	ABA Discrete Trial TA	Resignation	BHE	June 30, 2018
<i>Steven Osvold</i>	Instructional Aide	Resignation	LHS	June 30, 2018
<i>Emily Arcangelo</i>	ABA Discrete Trial TA	Resignation	BHE	June 30, 2018
<i>Ashley Milano</i>	Instructional Aide	Resignation	RHE	June 30, 2018
<i>Bonnie Platek</i>	Instructional Aide	Resignation	Collins	June 30, 2018
<i>Alice Carmody</i>	Instructional Aide	Resignation	RHE	NA
<i>Hannah Schiller</i>	Instructional Aide	Resignation	Collins	NA
<i>Gianna DiPisa</i>	Elementary School Teacher	Resignation	RHE	NA

**as amended from a previous agenda*

4.2 Leaves of Absences

Resolved, that the Livingston Board of Education approves the leaves of absences of:

Name	Position	Location	LOA w/pay and benefits	LOA w/o pay, but with benefits (if applicable)	Extended LOA w/o pay or benefits	Return Date
<i>Lori Balasic*</i>	School Counselor	MPMS	8/29/18-9/28/18	10/1/18-1/1/19**	1/2/19-6/30/20	9/1/20
<i>Kristen Murray*</i>	Elementary School Teacher	Hillside	8/29/18-10/3/18	10/4/18-1/3/19**	1/4/19-4/19/19	4/22/19
<i>Lisa Fischer</i>	Elementary School Teacher	Harrison	NA	9/17/18-9/28/18**	NA	10/1/18
<i>Jennifer Fredericks*</i>	TOSD	LHS	3/14/18-4/9/18	4/10/18-6/21/18 & 8/29/18-11/09/18**	NA	11/12/18
<i>Kristin Szelingowski</i>	Elementary School Teacher	Harrison	1/14/19-2/22/19	2/25/19-5/24/19**	NA	5/29/19
<i>Celina Lewis</i>	Instructional Aide	HMS	NA	NA	8/29/18-TBD	TBD
<i>Rita Arbuckle*</i>	Bus Driver	Transportation	3/19/18-6/1/18	6/4/18 - 6/21/18 & 8/29/18 - 10/31/18**	11/1/18 - TBD	TBD

**as amended from a previous agenda*

***Designates time counted toward NJFLA/FMLA*

4.3 Transfers

Resolved, that the Livingston Board of Education approves the transfers as listed on **Attachment A**.

4.4 Appointments

Resolved, that the Livingston Board of Education approves the applications indicated below (*) for emergent hiring for the following appointments under the requirements of N.J.S.A. 18A:16-1 et. seq., N.J.S.A. 18A:39.17 et. seq.; N.J.S.A. 18A:6-4.13 et. seq. All appointments are contingent upon reference checks in accordance with P.L. 2018, c.5.

Name	Location	Title	Tenure Track/LOA or LT Replacement	Replacing	Guide	Step	Salary	Effective Date
<i>Stephanie Molaro</i>	LHS	School Counselor	First Year Tenure Track	Cara Pelchat	MA	2	\$60,281, plus up to 2 days for	8/29/18

							summer work	
<i>Gadi Ulysse</i>	LHS	School Psychologist	First Year Tenure Track	Natalie Bauer (transfer)	MA+32	5	\$68,523, plus up to 2 days for summer work	8/29/18
<i>Brynn Bennett</i>	Collins	Elementary School Teacher	One Year Leave Replacement	Anne Sarasohn	MA	1	\$59,624	8/29/18
<i>Gabrielle Salerno</i>	MPMS	TOSD (3/5)	First Year Tenure Track	New position	BA	2	\$31,871	8/29/18
<i>Tonya Daher</i>	LHS	Administrative Secretary 12-M	First Year Tenure Track	Annette Ferreira (transfer)	AS-12m >7/12	6	\$54,931 (pro-rated)	8/20/18
<i>Ellen O'Connor**</i>	CO	Applications Architect	NA	New position	NA	NA	\$73,000 (pro-rated)	9/1/18
<i>Aubrey DeNigris</i>	RHE	Elementary School Teacher	One Year Leave Replacement	Erin Lurie	BA	1	\$52,515	8/29/18
<i>Kristen De La Rosa</i>	LHS	Teacher of Social Studies	One Year Leave Replacement	John Laney	BA	2	\$53,119	8/29/18
<i>Nicole Haslett</i>	RHE	Elementary School Teacher	First Year Tenure Track	Nikol Puco	BA	5	\$55,255	8/29/18
<i>Gina Covello</i>	MPMS	First Secretary 12-M	Tenured	Lily Tremari	First Secretary 12 M	7	\$67,141 (pro-rated), plus \$2,340 longevity	9/1/18

**begins 60-day probationary period*

***as amended from previous agenda*

Resolved, that the Livingston Board of Education approves the appointment of the ABA Discrete Trial TA's and Instructional Aides as listed on ***Attachment B***.

4.5 Substitutes

Resolved, that the Livingston Board of Education approves the individuals on ***Attachment C*** as substitutes for the 2018-2019 school year.

Resolved, that the Livingston Board of Education approves the appointment of the individuals listed below to serve as substitutes for the 2018-2019 school year:

Teachers

Robin Glaser
Jean Freedman
Tonya Daher
Rachel Frieman
Samuel Tafel
James Mattia
Samantha Dock
Rachel Montesion
Taylor Woytas
Nikol Puco
Gabrielle Altstadter

Custodians

Ramario Setalsingh (\$15.50/hr)

Andy Weng (\$10.00/hour)
 Regunald Coke (\$15.50/hour)
 Lamberto Layug (\$15.50/hour)

Name	Location	Title	Leave Replacement or Long Term Sub	Replacing	Salary	Effective Date
Sharon Yasner	BHE	Elementary School Teacher	Leave Replacement	S. Fjeldal	\$263/day	8/29/18-11/30/18

4.6 Stipends

Resolved, that the Livingston Board of Education approves the Livingston High School Athletic Stipends as listed on **Attachment D**.

Resolved, that the Livingston Board of Education accepts the resignation of *Jessica Byrne* as Head Cheerleading Coach for the fall and winter seasons at Livingston High School for the 2018-2019 school year.

Resolved, that the Livingston Board of Education approves the Mt. Pleasant Middle School Co-Curricular Stipends as listed on **Attachment E**.

Resolved, that the Livingston Board of Education approves the District Stipends as listed on **Attachment F**.

Resolved, that the Livingston Board of Education approves the Livingston High School Co-Curricular Stipends as listed on **Attachment G**.

4.7 Summer Workers

Resolved, that the Livingston Board of Education approves *Justine Kasztelan Krawiec* to work over the summer of 2018 at the Summer Academy Programs at the approved rate.

Resolved, that the Livingston Board of Education approves the individuals listed on **Attachment H** to work in the buildings and grounds department as summer workers at the rates listed.

4.8 Lateral Moves

Resolved, that the Livingston Board of Education approves contract changes to be made for the certificated staff members listed on **Attachment I** who completed course work with passing grades and are eligible for a lateral move on the contract guide. The salary adjustments are effective and retroactive to September 1, 2018.

4.9 2018-2019 Re-Appointments

Resolved, that the Livingston Board of Education approves the individuals on **Attachment J** for reappointment as Playground Aides for the 2018-2019 school year at the rates listed.

4.10 Extra Period Assignments

Resolved, that the Livingston Board of Education approves the individual listed on **Attachment K** for extra period assignments in accordance with the contract between the LBOE and the LEA.

4.11 Contract Adjustments

Resolved, that the Livingston Board of Education approves the contract adjustment as listed on **Attachment L**.

ROLL CALL VOTE

III. Preview of September 17, 2018 Voting Meeting Agenda

- 1. PROGRAM/CURRICULUM**
 - 1.1 DVDs**
- 2. STUDENT SERVICES**
 - 2.1 Out of District Placements**
 - 2.2 Related Services/Medical Consultants**
 - 2.3 Nursing Services Plan**
- 3. BUSINESS**
 - 3.1 Payment of Bills**
 - 3.2 Board Secretary Report – July 2018**
 - 3.3 Transfers**
 - 3.4 Student Safety Data Systems Report**
 - 3.5 Conferences and Overnight Trips**
 - 3.6 State Aid Adjustment**
 - 3.7 Settlement Agreement**
 - 3.8 Policies and Regulations**
- 4. PERSONNEL**
- 5. MISCELLANEOUS**
 - 5.1 HIB Report**

H. Public Comment ~ up to 15 minutes

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I. Old Business

J. New Business

IV. ADJOURNMENT

EXECUTIVE SESSION

1. Legal Matters
2. Negotiations
3. Personnel

Whereas, N.J.S.A. 10:4-1 et seq., also known as the "Sunshine Law," authorizes a public body to meet in executive or private session under certain limited circumstances, and

Whereas, said law requires the Board to adopt a resolution at a public hearing before it can meet in such an executive or private session, now, therefore, be it

Resolved, by the Livingston Board of Education that:

- (A) It does hereby determine that it is necessary to meet in executive session on September 5, 2018 to discuss the matters stipulated, in conformance with the subsections of said act which are indicated.
1. Matter rendered confidential by federal law, state statute or rule of court.
 2. Matter in which the release of information would impair a right to receive federal funds.
 3. Matter, the disclosure of which would constitute an unwarranted invasion of individual privacy unless the individual concerned shall request in writing that the same be disclosed publicly.
 4. Collective bargaining matter.
 5. Matter involving the purchase, lease or acquisition of real property with public funds, the setting of banking rates, etc. where it would adversely affect the public interest if discussion were disclosed.
 6. Tactics and techniques utilized in protecting public property where disclosure could impair protection.
 7. Investigation of violations or possible violations of law.
 8. Pending or anticipated litigation or contract negotiation other than collective bargaining agreement.
 9. Personnel matters unless the individual employees or appointees affected requested that such matter be discussed at a public meeting.
 10. Deliberations occurring after a public hearing that may result in the imposition of a specific civil penalty.
- (B) The matters discussed will be made public when confidentiality is no longer required and formal action pursuant to said discussion shall take place only at a meeting to which the public has been invited.
- (C) No action will be taken.

PROPOSED FUTURE AGENDA ITEMS (dates subject to change)

September 17, 2018 (*voting*)

- Public Hearing for District and School HIB Self-Assessment Report
- Student Safety Data Systems Report (Report Period 2)
- Approval of Student Safety Data System Report (Report Period 2)
- District Nursing Services Plan

October 8, 2018 (*workshop*)

- Conference with the Livingston Education Association
- PARCC Testing
- Summer Curriculum Writing Report

October 15, 2018 (*voting*)

November 12, 2018 (*workshop*)

- Budget Goals
- Assessment Update

November 19, 2018 (*voting*)

- NJQSAC Statement of Assurance

December 3, 2018 (*workshop*)

- Comprehensive Annual Financial Report
- Counseling Report – LHS Report on Graduates for Class of 2018
- New Course Offerings

December 10, 2018 (*voting*)

- Approval of Comprehensive Annual Financial Report (Corrective Action Plan)